

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr S Buddell (Chairman), Cllr A Dillaway, Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Vice-Chairman), Cllr G Lockerbie, Cllr J Luckin, Cllr A Perkins, Cllr R Scovell and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 7th October at 7:30pm in the Washington Village Hall**

**(Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**

To Receive and Accept apologies for absence from Councillors.

1. **Declaration of Members’ Interests.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct.

1. **Minutes of the last Full Council meeting**

To Approve the [Draft minutes of the Full Council Meeting on 2nd September 2024.](https://1drv.ms/w/s%21Au3i_smXtu_DhJpH_xQBLsGCj9zY_A?e=8wAkUI)

1. **Public Session**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders in respect of business itemised on the agenda.

1. **Reports from County and District Councillors**

To Receive verbal reports at the meeting

1. **To Report on actions and matters arising from the last meeting**
2. **Planning applications, Decisions and Compliance Matters**

To Comment on the following planning applications in the parish:

[SDNP/24/02779/TCA - Fern Cottage, School Lane Washington RH20 4AP.pdf](https://1drv.ms/b/s%21Au3i_smXtu_DhJon89rEUDLvAidBkQ?e=PZu7Yp)

*1 x Horse Chestnut tree, reduce all round by approx. 3 - 3.5m and shape*.

[DC/24/1327 - Land to east of ‘Spring Gardens’ Spring Gardens Washington](https://1drv.ms/b/s%21Au3i_smXtu_DhJoplxadBQd_DUvd0w?e=auHrXD)

*Retention of existing entrance and stable block together with reduced area of hardstanding (permeable) and parking for a single works van / trailer*

[DC240960 - Walscombe Hampers Lane Storrington - amended](https://1drv.ms/b/s%21Au3i_smXtu_DhJpMxGrNofGSOl42FQ?e=yT0iFL)

*Erection of a single storey rear extension, erection of a front porch, roof extension and associated alterations.*

**WSCC/028/21 – Rock Common Quarry, The Hollow, Washington, Pulborough, RH20 3DA**

*The continued winning, working and processing of sand from the existing Rock Common Quarry, the importation of inert classified engineering and restoration material, the stockpiling and treating of the imported material, the placement of the imported material within the quarry void and the restoration and landscaping of the quarry*.

To Receive formal notification that this application will be considered by West Sussex County Council’s Planning and Rights of Way Committee on **Tuesday, 8 October 2024.** The direct weblink for the agenda and report for this meeting of the Committee meeting is: <https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CId=764&MId=3680&Ver=4>.

**Planning Decisions:**

None reported.

**Planning compliance matters**

None reported

1. **Storrington & Sullington and Washington Neighbourhood Plan (SSWNP)**

To Report any update on the SSWNP.

1. **To Agree action on any urgent matters for consideration**
2. **External Audit Report (AGAR Section 3) and Notice of Conclusion of Audit**

To Receive and note the [External Audit Report 2023.24](https://1drv.ms/b/s%21Au3i_smXtu_DhJoc8HNG1_tmt5f2nw?e=6PbWHI) and [Notice of Conclusion of Audit 2024](https://1drv.ms/w/s%21Au3i_smXtu_DhJo8HoxSmt0t3SjG_A?e=WY5f1H)

1. **Finance Regulations**

To Review and adopt the Council’s amended Finance Regulations based on the NALC 2024 model document.

1. **Bus shelter**

To Consider a [written motion for provision of a bus shelter](https://1drv.ms/w/s%21Au3i_smXtu_DhJoYuaWjVqTtDntVZw?e=B2QgGn) for school children in Old London Road

(Cllr Rob Scovell)

1. **Draft Minutes of Committees on 16th September 2024**

To Receive and Note the draft minutes for the meetings of the [Planning & Transport Committee](https://1drv.ms/w/s%21Au3i_smXtu_DhJo33Nwo_stT-As7Gg?e=arxGXk)  and [OSRA Committee](https://1drv.ms/w/s%21Au3i_smXtu_DhJpDCdnclNAxOI9lWw?e=PrzbB3).

1. **Speed Indicator Device**

To Agree [quotation](https://1drv.ms/b/s%21Au3i_smXtu_DhJorxcAaWhiRgW6x1w?e=HhpN9x) for solar panel of the SID in Rock Road and [quotation](https://1drv.ms/b/s%21Au3i_smXtu_DhJo2GGK_9XNlZbEQ2w?e=UgP0e8) for its installation as recommended at the Planning & Transport Committee Meeting (16th September 2024)

1. **Permanent Traffic Order A283 The Hollow & The Pike Washington - TRO/HOR2407/RC**

To Consider and Agree commenting on WSCC’s speed restriction proposals at: <https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-permanent-tros/horsham-live-tro-consultations/> .

1. **Payments**

To Approve the [Payments Schedule](https://1drv.ms/b/s%21Au3i_smXtu_DhJsRH3HXLf4Zni_6GA?e=x0YCkf)  of invoices totalling **£5,919.16** and any additional invoices presented at the meeting.

1. **Bank reconciliations**

To Report and note the bank reconciliations for 26th September 2024 for the Council’s [Lloyds account,](https://1drv.ms/b/s%21Au3i_smXtu_DhJpuVsM_ZBzADytNKA?e=hUPWMQ)  [Nationwide Bank account,](https://1drv.ms/b/s%21Au3i_smXtu_DhJo7UKMCW4vnTdtZcw?e=jrPmso)  [Redwood Bank account](https://1drv.ms/b/s%21Au3i_smXtu_DhJodilRv7mDpYkrL6Q?e=Wt0Mj4) and  [All acccounts](https://1drv.ms/b/s%21Au3i_smXtu_DhJpv9eau_-6V4yeMAg?e=ivjalt)

1. **Income and Expenditure**

To Receive and note the Council’s Q2 income and expenditure summary report against budget.

1. **Grants**

To Consider a [grant application](https://1drv.ms/f/s%21Au3i_smXtu_DhJZmtUipLVpkw9E31A?e=5I7Rdg). Supporting documents: [Report and recommendation from meeting with Village Hall 6th Sep 2024](https://1drv.ms/b/s%21Au3i_smXtu_DhJpEIjmnzLjGQsg0Hw?e=XA1FsF) ; [CIL Draft Report 30th Sep 2024 - Clerk.xlsx](https://1drv.ms/x/s%21Au3i_smXtu_DhJpx9GrN7ZGV6nYuhw?e=Migrop);  [Cllr Keech’s Report to the FC July 2024 meeting on Village Hall projects and details of the original soundproofing grant application approved at that meeting.](https://1drv.ms/f/s%21Au3i_smXtu_DhJcjE7B1X8ZDck84lA?e=hvVRdX)

1. **Clerk’s Report**

To Receive and note the Clerk’s Report.

1. **Correspondence**

To Receive and note the Correspondence Report

1. **Chairman’s Announcements**

To Receive any Chairman’s brief announcements at the meeting for business not on this agenda.

1. **Date and time of the next meetings**

Full Council Meeting: **Monday 4th November 2024, 7:30pm**

Planning & Transport Committee: **Monday 18th November, 6:30pm.**

Finance Committee**: Monday 18th November, 7:00pm (Budget and precept 2025/26 review)**

OSRA Committee: **Monday 18th November 2024, 7:45pm.**

1. **Exclusion of the Press and Public**

To Consider by resolution the exclusion of the Public and Press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the Council’s Standing Orders from item 25.

1. **Rampion 2**

To Discuss Rampion’s proposed payment of the Council’s professional fees regarding its land interest in the Rampion 2 cable route.

 

Z Savill

Clerk to Washington Parish Council

 30th September 2024

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*